

SECTION – 20

FAQ

Q1 . Whether any hard copy of Application to be issued?

Ans : No. Apply through online only.

Q 2. Whether Application fee to be paid before online submission of application?

Ans : Application Fee and Entrance Test Fee to be paid after final submission of online application.

Q 3. Can I save my online application part by part?

Ans : Yes, you can save part by part. You can get back the previous part (if saved).

Q 4. What are the documents I have to attach with the application?

Ans : i) Printed copy of application form ii) copy of e-receipt (iii) all mark sheets from 10th, 12th, Graduation, etc, admit card/certificate of 10th standard as proof of DOB, VALID SC/ST/OBC/PWD/EWS certificate (if applicable), Aadhar Card.

Q 5. Who can attested documents?

Ans : Self Attested copy to be submitted. Candidate must sign all page of printed copy of Application form and documents.

Q 6. What are the soft copies of documents and their size required during submission of online application?

Ans :

- a. Candidate's Passport size photo – Size Max 50 Kb
- b. Candidate's Signature (In English) - Size Max 30 Kb
- c. Self attested copy of Mark Sheets - Size Max 200 Kb

Q 7. When printed copy of Application and documents to be submitted?

Ans : **For the Candidate Part-A Candidates (C.U. Graduates) will submit printed copy of Application and other testimonials after admission as notified in Admission Schedule.**

For the Candidate Part-B Candidates (Non C.U. graduates) will submit printed copy of application and other testimonials after admission to be notified in the Admission Schedule.

Q 8. How will I know the status of my application?

Ans : You have to follow website notice and student portal.

Q 9. Weather separate application to submitted for P.G. Course in UG Colleges?

Ans : No. For all the courses or part of the courses in a group (including PG Courses in UG Colleges) one application is applicable.

Q 10. Where the fees related to admission in PG Courses in UG Colleges to be paid?

Ans : For payment of fees related to the PG courses in UG Colleges, candidate have to contact to respective college authority / college website and have to pay according to their direction.

Q 11. I am BA Honrs. in Geography/ BA Honrs. in Psychology/ BA Honrs. in Anthorpology, I want to apply in MA in Geography/ MA in Psychology/ MA in Anthropology then in which admission portal, I have to submit my application?

Ans : You have to submit in M.Sc./B.Tech. (2nd Yr.) in this link <http://caluniv-ucsta.net/msc-btech/>

Q 12. I want to apply in M.Sc. in Museology/ M.Sc. in Archeology/ MA/M.Sc. in Journalism & Mass Communication/M.Sc. in Economics then in which admission portal, I have to submit my application?

Ans : You have to submit application in MA/M.Sc (Economics, Arceology, Museology etc.) admission portal in this link <http://www.caluniv-ucsta.net/ma/>

Q 13. What is the significance of order of preference?

Ans : Please See the Section – 7 of Information Brochure, Procedure of Application, Significance of order of preference & Group No.

Q 14. Who have to appear in Entrance Test?

Ans : All the PART-B Non-CU applicants must have to appear in Entrance Test.

Q 15. What type of Entrance Test will be held?

Ans : MCQ type question and answer may be CBT (Computer Based Test) mode or in OMR sheet.

Q 16. I have graduated from C.U., do I have to appear Entrance Test?

Ans : No, Entrance Test is applicable for Non –CU candidates only.

Q 17. How much is application fee?

Ans : Rs. 200/- for each group of application.

Q 18. How much is Entrance Test fee?

Ans : Rs. 400/- for each group of application.

Q 19. What mean by Group?

Ans : See Section – 7 Procedure of Application (Group No. & Order of Preference) of information brochure.

Q 20. When the Entrance Test will be held?

Ans : Tentatively last week of the month of September. The exact Date, Time & Venue will be notified on website in due course. Please check the admission schedule time to time.

Q 21. What would be the venue of Entrance Test?

Ans : Venue of Entrance Test would be in Kolkata City. No centre allotted outside of Kolkata.

Q 22. Whether Entrance Test Fee to be paid online?

Ans : Yes, Entrance Test Fee Rs. 400/- for others and Rs. 200/- for SC/ST/PWD for each group application to be paid by the Non-CU applicant only.

Q 23. Can I pay application fee through Cash?

Ans : No.

Q 24. I submitted online Application. How I will pay Entrance Test?

Ans : You have to pay Entrance Test fee and application fee in together after online submission of application through the admission portal (PART-B applicants only).

Q 25. I have paid Entrance Test Fee. I have got e-receipt of payment but my payment status remains Pending?

Ans : For payment status update may take 2/3 working days. If not updated within 2/3 days contact Technical Team or Help Desk / Secretary Office with e-receipt and a printed copy of application form through Email: cuadmissionmscbtech@gmail.com

Q 26. For any technical problem regarding payment issues, to whom I may contact?

Ans : Please contact bill desk personnel through e-mail: pgsupport@billdesk.com with screenshot of documents related to payment and also send a copy to this help desk e-mail: cuadmissionmscbtech@gmail.com

Q 27. How could I know any date and time of any event related to admission?

Ans : Please check the admission schedule regularly. Admission Schedule will be updated time to time.

Q 28. How could I know the Admission Fee / Semester Fee etc.?

Ans : Please see the Section – 11 (Fess Structure) of Information Brochure on website for University in-house courses. For any P.G. courses in UG colleges please visit the respective college website to get the information.

Q 29. Whom I contact for any problem?

Ans : See Contact Us.

HELP DESK MOBILE NO.: 9062356574/7890712434/8981857061/8274991985/8585842324 (C.U. Rajabazar Sc. College Campus including V.L. College Campus) (10:30 AM to 05:30 PM Monday to Saturday) 9903834287/7890733985/8697470469 (C.U. Ballygunge Sc. College Campus) (10:30 AM to 05:30 PM Monday to Saturday)

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