



B.A L.L.B Admission 2025
University of Calcutta

Methodology of e-Counseling, Selection, Admission

1. Online Application and Hall Ticket Generation:

- a. Applicants must submit a single online application for the 5-year B.A. L.L.B. course.
- b. Based on the data submitted, a hall ticket is automatically generated for the CULET-UG 2025 entrance test.

2. Eligibility Verification and Consequences for Misrepresentation:

- a. Candidates are responsible for verifying their own eligibility as per the 2025 admission notice.
- b. Provisional admission does not guarantee final admission if eligibility requirements are not met.
- c. If forged or fake documents are discovered at any point, the candidate's admission will be immediately canceled without notice. The candidate will also be prosecuted and permanently debarred from any future University of Calcutta admissions or entrance tests.
- d. Overlooking a candidate's ineligibility is not a right that can be claimed later.
- e. Mere submission of Application form, appearance in Entrance Test does not entitle a candidate to be considered for admission to the course unless he/she fulfils the eligibility conditions.
- f. Physical verification of all documents in original will be done after admission as per schedule to be notified in due course.

3. Entrance Test and Merit List:

- a. Appearance in the CULET-UG 2025 entrance test does not guarantee admission.
- b. A merit list is prepared strictly based on the marks obtained in the CULET-UG 2025.

c. **Tie-Breaking Logic:**

If multiple candidates have the same entrance test score, a specific hierarchy is used to break the tie:

- i. Percentage of the "Best of four" subjects (excluding Environmental Studies) in the Class 10+2 level.
- ii. Percentage of English or English Core marks in the Class 10+2 level.
- iii. Percentage of overall marks in the Class 10 level.

4. **Merit-Based Selection:**

- a. Selection is done through a Computer-Based Methodology (CBM) e-counseling process.
- b. Seat allotment is based purely on the CULET-UG 2025 results and availability of vacant seat.

5. **e-Counseling process**

a. **Candidate Preferences and Upgrades:**

- i. Candidates submit an ordered list of college preferences during the application process.
- ii. Higher-numbered preferences (e.g., Preference 1) are considered "higher" options.
- iii. If a candidate is selected for a specific preference, all lower preferences are closed.
- iv. Higher preferences, however, remain open for future chances of upgrade during subsequent phases of e-counseling.

b. **Changing Preferences:**

Candidates are offered one chance to change their preference order after the draft merit list is published.

c. **Significance of Order of Preference**

- i. A candidate may apply for more than one institute with Order of Preference. Candidate should give order of preference carefully; it may not be changed later. Higher preference will be open for up gradation in next phases of e-counseling and lower preferences will be closed.
- ii. The preference '1' is high option than preference '2' and so on. The candidate should select the Institute as preference '1' which he/she thinks the best one and he/she intends

to get admission, if he/she gets chance. Accordingly 2nd best Institute as preference '2' and so on.

- iii. During Selection process, all the options of the candidate with Higher Merit will be considered first then the options of the next higher merit candidate will be considered. Once the candidate is selected in one option, all the lower options will be closed, keeping the higher options, if available, remains open for future chance.

6. Publication of Selection Lists:

- a. Separate selection lists for different categories (UR/SC/ST/OBC-A/OBC-B/EWS/PWD/WOP) are published on the University Admission portal.
- b. In case of self-sponsored Institute / College, only **UR & EWS** Selection Lists will be published 2nd Selection List onwards for all category vacant seats.

7. Seat Booking and Document Upload:

- a. After the selection list is published, selected candidates must log-in to the admission portal using their user ID and password.
- b. They must pay the applicable seat booking fee online and upload all necessary documents in a single PDF file (maximum 2 MB).

8. Seat Booking Fee Structure:

- a. Rs. 2,000 for C.U. departments, government-sponsored, or government-aided Institutes.
- b. Rs. 10,000 for self-financed colleges.

9. Admission and verification

- a. Document Verification:
 - i. Verification is performed by both the University of Calcutta and the respective college authorities.
 - ii. Only after the college authorities are satisfied with the candidate's eligibility the candidate can proceed to pay the residual admission fees.
- b. Fee **Payment and Institute Transfer Refunds:**

- i. **Residual Fees:** The remaining admission fees (Total Admission Fees - Seat Booking Fees) must be paid to the respective college.
- ii. **Timing of Payment:** The admission fees to be paid during the counseling period. Semester fee to be paid after e-counseling is completed.
- iii. **Transfer Refund:** If a candidate changes colleges during the counseling process, they can claim a refund of the residual admission fees.
- iv. **Transfer from government/aided Institute to self-financed Institute:** If a candidate paid Rs. 10,000 for a seat in a self-financed college and is later selected for a government/aided college (where the seat fee is Rs. 2,000), they will pay only the residual fee at the new college. The Rs. 8,000 difference will be refunded to the candidate by the university upon submission of a claim.
- v. **Refund of fees in case of cancellation of admission / cancellation due to transfer from one institute to another** will be done following Refund Policy of C.U.

10. Mop-up rounds for next selection lists

a. Mop-Up Round Registration:

- i. A "MOP-UP" round is conducted after the first selection list to fill remaining seats.
- ii. Candidate wishing to get a chance in the next selection list, he/she must register ONLINE by login into the admission portal by using his/her USER ID (Application No.) and Password. No fee is required for registration.
- iii. Candidate already admitted may also participate in MOP-UP round for upgradation. Candidate will not be allowed to give preference of the Institute(s) where he/she already selected in previous counseling.
- iv. The Candidates who do not register for a mop-up round his /her name will not be in next selection list.
- v. For each MOP-UP round candidate have to register separately following same process.

b. Next Selection Lists and admission:

- i. Next selection lists will be published based on the merit of the registered applicants of respective mop-up round.

- ii. Candidates selected in subsequent lists follow the same procedure as the first list (document upload, seat booking fee, and residual fee payment).

11. Criteria for Selection of Reserved category candidate

a. SC/ST/PWD:

Must secure an entrance test marks not lower than 25% of the marks obtained by the last admitted UR candidate for a specific institute.

b. OBC-A/OBC-B/EWS:

Must secure an entrance test marks not lower than 10% of the marks obtained by the last admitted UR candidate for a specific institute.

c. "Unreserved Category" consideration of Reserved category candidate:

SC/ST/PWD/OBC-A/OBC-B/EWS candidates those who have entrance test marks equal to or higher than the last admitted UR candidate will also be considered under the Unreserved Category.

d. OBC-A/OBC-B Reservation Flexibility:

The reservation policy for the OBC-A/OBC-B category may be modified based on legal advice.

e. Wards of Police (WOP) Reservation:

80% of seats at the Kolkata Police Law Institution (LWKPL) are reserved for WOP candidates. In support of WOP, candidate must submit authenticate document.

**Secretary
Faculty Council for the P.G Studies in Law
University of Calcutta**